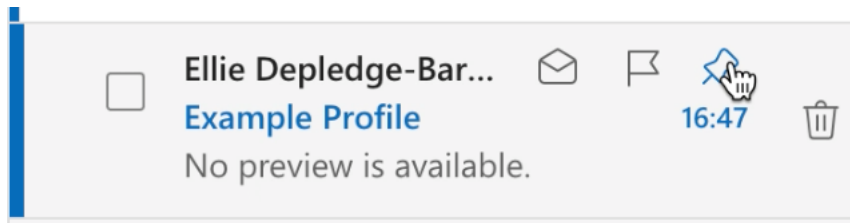


## **HOW TO PIN YOUR CHILD'S PROFILE TO THE TOP OF YOUR EMAILS:**

- Hover over the little pin icon as shown on the diagram below.



- Once you click this, it will automatically pin to the top of your emails and you will be able to access your child's feedback profile each week.

